



MECHANICAL PERMIT APPLICATION

Liberty Lake Community Development Department

22710 E Country Vista Drive, Liberty Lake, WA 99019

Phone: (509) 755-6726

Website: www.libertylakewa.gov

Email: permitcenter@libertylakewa.gov

Please check one:

Residential

Commercial

All businesses which perform work in the City must have a current Business License. If the business is located outside of the City, the license must have a City of Liberty Lake Endorsement.

INDICATE THE APPLICANT WITH A CHECK MARK

Property Owner's Name:	
Email:	Phone:
Address:	City, State, Zip:
Contractor's Business & Owner's Name:	
Email:	Phone:
Address:	City, State, Zip:
WA State Contractor License:	Contractor UBI Number:
Project Contact's Name:	
Email:	Phone:

Site Specific Information	
Project Address:	Parcel Number:
Are you replacing existing unit(s) like-for-like? Yes No	
Project Description: (please describe the scope of work)	

Fees					
Mechanical Fixtures	# of Units	X	Cost / Unit	=	Amount
A/C & Heat Pump (< 15 tons)		x	\$25.00	=	
A/C & Heat Pump (15 - 50 tons)		x	\$40.00	=	
A/C & Heat Pump (> 50 tons)		x	\$60.00	=	
Air Handler < 10,000 cfm		x	\$15.00	=	
Air Handler > 10,000 cfm		x	\$18.00	=	
Boiler - Electric Boiler Installation (< 250 kw)		x	\$50.00	=	
Boiler - Low Pressure Steam & Hot Water Installation (< 500,000 btu)		x	\$100.00	=	
Boiler - Low Pressure Steam & Hot Water Installation (500,000 - 2,000,000 btu)		x	\$200.00	=	
Boiler - Low Pressure Steam & Hot Water Installation (> 2,000,000 btu)		x	\$200 for the first 2,000,000 btu; + \$20 per additional million btu	=	
Boiler - Power Boiler Installation (< 2,000,000 btu)		x	\$200 for the first 2,000,000 btu; + \$20 per additional million btu Maximum Fee = \$1,000	=	
Boiler - Unfired Pressure Vessel Installation		x	\$50.00 + \$10 / additional pressure vessel	=	
Clothes Dryer		x	\$15.00	=	
Duct Work System		x	\$15.00	=	
Evaporative Coolers		x	\$15.00	=	

Mechanical Fixtures	# of Units	X	Cost / Unit	=	Amount
Gas Log/Fireplace		x	\$15.00	=	
Gas Piping		x	\$15.00 + \$1.00 per outlet	=	
Gas Water Heater		x	\$15.00	=	
Heating Equipment < 100,000 btu		x	\$15.00	=	
Heating Equipment >100,000 btu		x	\$20.00	=	
Hydrostatic Pressure Test		x	\$35.00	=	
Miscellaneous		x	\$15.00	=	
Propane Tanks		x	\$35.00	=	
Range		x	\$15.00	=	
Refrigeration Equipment (< 500,000 btu)		x	\$25.00	=	
Refrigeration (501,000 – 1,750,000 btu)		x	\$45.00	=	
Refrigeration (> 1,750,000 btu)		x	\$75.00	=	
Type I Hood (Doesn't include fire suppression)		x	\$60.00	=	
Type II Hood		x	\$12.00	=	
Ventilating Fans		x	\$12.00	=	
Unlisted/Used Gas Appliance < 400,000 btu		x	\$75.00	=	
Unlisted/Used Gas Appliance > 400,000 btu		x	\$125.00	=	
Woodstove / Insert & Pellet Stove / Insert		x	\$25.00	=	
PLEASE MAKE CHECKS PAYABLE TO CITY OF LIBERTY LAKE	SUBTOTAL				
	+ TECHNOLOGY & PROCESSING FEE				\$ 65.00
	TOTAL PERMIT FEE DUE				

The permit becomes null and void if work or construction authorized by the permit is not commenced within 180 days of issuance or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced unless an extension is granted. Issuance of this permit does not give the authority to violate any federal, state, or local laws or ordinances, or the building code regulating construction. Separate permits (building, plumbing, mechanical, sewer, water connection, electrical, etc.) may be required for work performed on this site. Additional permits / plans may be required prior to Certificate of Occupancy issuance. Contact SRCAA at 509-477-4727 and / or visit www.spokaneleanair.org to ensure compliance with air quality regulations. The applicant shall be responsible for obtaining additional permits / approvals from affected agencies.

Signing this application is acknowledgement of agreement to pay fees based upon the City's latest approved Fee Schedule. Invoices will be sent 30 days, 60 days, and 90 days after the permit is ready for issuance, unless otherwise stated. Any balance on the account for this project that is not paid within 90 days of the invoice date may result in legal action or the initiation of other collection procedures. Land use permits, infrastructure permits, and other Zoning, Land Use & Subdivision applications will require the associated fees to be paid up front.

REQUIRED SIGNATURE
By signing below (with either electronic or physical signature), I acknowledge that as the applicant I am the property owner or have full permission and authority to represent the property owner in this project and carry out the work specified on the permit. Additionally, I certify that my signature included on this application, if done electronically, provides the same understanding and authority as if I had signed the application in person or in writing. I acknowledge that a minimum of 24 hrs. notice is required for all inspection requests. I give permission for use of my electronic signature on the permit, and I acknowledge, understand, and agree to the requirements and terms described on this application.

Applicant's Signature	Printed Name	Date
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