



PRE-APPLICATION CONFERENCE REQUEST
Liberty Lake Community Development Department
 22710 E Country Vista Drive, Liberty Lake, WA 99019
 Phone: (509) 755-6704
 Website: www.libertylakewa.gov
 Email: permitcenter@libertylakewa.gov

Please check all that apply:

- | | | |
|------------------------|--------------|--------------------------------------|
| Plat | Short Plat | Binding Site Plan |
| Commercial Permit | Variance | Change of Use / Change of Conditions |
| Conditional Use Permit | Other: _____ | |

Along with this application please provide electronic files of the following:

- Electronic copies of preliminary site plan & existing site analysis map
- Preliminary floor plans
- Preliminary elevations with materials and colors
- Color perspective rendering of the front elevation

INDICATE THE APPLICANT WITH A CHECK MARK

Property Owner's Name:	
Email:	Phone:
Address:	City, State, Zip:
Contractor's Business & Owner's Name:	
Email:	Phone:
Address:	City, State, Zip:
WA State Contractor License:	Contractor UBI Number:
Architect's Name:	
Email:	Phone:
Address:	City, State, Zip:
Engineer's Name:	
Email:	Phone:
Address:	City, State, Zip:
Project Contact's Name:	
Email:	Phone:

Site Specific Information	
Project Name:	Project Address:
Parcel Number(s) of Subject Property:	
Parcel Size(s):	Proposed Lot Coverage:
Project Description: (please describe in detail the scope of work)	
Physical Description of Site: (topography, features, etc.)	
Zoning Designation:	Land Use Designation:
School District:	Fire District:

Sewer Purveyor:	Water Purveyor:
Proposed Access:	
Environmental or Cultural Resources: Yes No	Within designated Shoreline Area: Yes No
If yes to either question above, explain further:	

Required Signature

By signing below (with either electronic or physical signature), I acknowledge that as the applicant I am the property owner or have full permission and authority to represent the property owner in this project. Additionally, I certify that my signature included on the application, if done electronically, provides the same understanding and authority as if I had signed the application in person or in writing. I acknowledge, understand, and agree to the requirements and terms described on this application.

Applicant's Signature

Printed Name

Date