



FRANCHISE AGREEMENT APPLICATION
Liberty Lake Community Development Department
 22710 E Country Vista Drive, Liberty Lake, WA 99019
 Phone: (509) 755-6704
 Website: www.libertylakewa.gov
 Email: permitcenter@libertylakewa.gov

Please check one:

Initial Application Renewal

Along with this application please provide the following in electronic format:

- A detailed map indicating the location, boundaries, and description of existing equipment, facilities and improvements within or adjacent to City right-of-way.
- Scope of work, boundaries, and a proposed time schedule for installation of equipment, facilities, and other improvements necessary to become operational.
- A description of the method of construction of the proposed system (i.e. boring, trenching, overhead, structure mounted, etc.).
- A detailed statement describing the transmission medium and physical facility proposed, technical design, the actual equipment, and the operational and technical standards used as the basis for design.
- For renewals: in addition to the items listed above, provide a map indicating the location of existing equipment and/or facilities located within the public right-of-way.

Please note that there is a \$2,500.00 charge for Attorney's fees to cover the cost of preparation of the Franchise Agreement. The fee shall not be due and payable until the Franchise Agreement is authorized by City Council.

All businesses which are located in, or perform work in the City, must have a current WA State Business License with a City of Liberty Lake Endorsement.

Applicant Information	
Company Name:	
Address:	City, State, Zip:
Name of Primary Contact:	Phone:
Email:	

Statement of Organization		
Please describe in detail, the corporate or other business organization, including parent and subsidiaries of the applicant company, and any business names previously used for the organization (by acquisition or buy-out).		
Have you, or any person or entity controlling the applicant company, been adjudged bankrupt or had a franchise revoked?	Yes	No
Have you, or any person or entity controlling the applicant company, been found guilty by any court or administrative agency of a violation of a security or antitrust law, federal or state safety laws or regulations, or any felony?	Yes	No
If you answered yes to either question above, please identify any such person and provide an explanation of the circumstances.		

Proposed Plan

Estimated Above Ground Mileage:	Estimated Below Ground Mileage:
Projected Total Cost for Construction:	Estimated Time Frame of Completion:
Describe in detail the services you expect to provide within the City, including whether the provision of services will be to commercial and/or residential customers.	
What licenses, certificates, and authorizations are required from the Federal Communications Commission (FCC), the Federal Energy Regulatory Commission (FERC), the Washington Utilities and Transportation Commission, and any other federal or state agency with jurisdiction over the proposed activities?	
Have all licenses, certifications, and authorizations listed above been obtained?	Yes No

Previous Experience

(If requested by the City, please complete the portion below for all other franchise agreements awarded to the applicant, its parent or subsidiary. Attach additional pages as needed.)

Location of Awarded Franchise:	Date:
Completion Status:	Cost of Completion:
Please describe the scope of work and the amount of resources committed to the project:	
Location of Awarded Franchise:	Date:
Completion Status:	Cost of Completion:
Please describe the scope of work and the amount of resources committed to the project:	

Signing this application is acknowledgement of agreement to pay based upon the City's latest approved Fee Schedule. Invoices will be sent 30 days, 60 days, and 90 days after the permit is ready for issuance, unless otherwise stated. Any balance on the account for this project that is not paid within 90 days of the invoice date may result in legal action or the initiation of other collection procedures. Land Use permits, Infrastructure permits, and other Zoning, Land Use & Subdivision applications will require the associated fees to be paid up front.

Required Signatures

By signing below (with either electronic or physical signature), I acknowledge that as the applicant I am the property owner or have full permission and authority to represent the property owner in this project. Additionally, I certify that my signature included on the application, if done electronically, provides the same understanding and authority as if I had signed the application in person or in writing. I acknowledge, understand, and agree to the requirements and terms described on this application.

Applicant's Signature

Printed Name

Date