



CODE VIOLATION INVESTIGATION REQUEST FORM

Liberty Lake Community Development Department

22710 E. Country Vista Drive, Liberty Lake, WA 99019

Phone: (509) 255-7085

Website: www.libertylakewa.gov

Email: permitcenter@libertylakewa.gov

All of the requested information on this form is needed to investigate your complaint. You may be asked to provide additional information if criminal charges are later filed in this matter.

Address of Potential Violation: _____

If no address is available, please provide a description of the property location:

Property Owner (if known): _____

Parcel Number (if known): _____

Nature of Complaint: _____

The section below is about you – It must be completed for us to act on the matter.

In accordance with the *Freedom of Information Act*, while we will try to maintain your confidentiality in this matter, we cannot guarantee it.

Your Name: _____

Your Address: _____

City, State, Zip _____

Phone: _____

May we have permission to enter your property to view the subject violation, if necessary? Yes No

Signature: _____ Date: _____

YOU WILL BE NOTIFIED ABOUT THE STATUS / DETERMINATION OF YOUR COMPLAINT WITHIN APPROXIMATELY 3 WEEKS. IF YOU HAVE ANY QUESTIONS PLEASE CALL 509-255-7085