



**CITY COUNCIL MEETING
TUESDAY, MARCH 3, 2026,
HELD IN PERSON & REMOTELY**

6:00 P.M. Regular Session:

Invocation: Given by Mayor Pro Tem Dunne.

Pledge of Allegiance: Led by City Council and staff.

Call to Order: In Mayor Kaminskas' absence, Mayor Pro Tem Dunne called the meeting to order at 6:01 p.m.

Roll Call: City officials who physically attended the meeting: Councilmembers Severs, Darrow, Klingler, Kurtz, and Mayor Pro Tem Dunne; Mark McAvoy, City Administrator; Kyle Dixon, Finance Director; Sean Boutz, City Attorney; David Goehner, Communications Specialist; Darin Morgan, Deputy Police Chief; Ben Turner, Public Works Director; Shane Miller, IT Manager; Amy Mullerleile, Interim Community Development Director; and Rochelle Caton, City Clerk.

City officials who remotely attended the meeting via Zoom: Councilmember Fisher, Jennifer Camp, Parks and Recreation Director; Luke Michaels, City Engineer; Police Chief Damon Simmons; Michael Stevens, Recreation Coordinator; and Derek Kosanke, Parks Superintendent.

Councilmember Severs made a motion to excuse Councilmember Ball. The motion was seconded by Councilmember Klingler, passing unanimously.

Agenda Approval: Councilmember Severs asked to move Item 7.D to just before Item 7.A. The request was seconded by Councilmember Darrow and passed 5–0.

Councilmember Severs then moved to approve the agenda as amended, which was seconded by Councilmember Kurtz, passing unanimously.

Citizen Comments: None given.

Announcements / Proclamations / Special Presentations:

Life Saving Award—Presented by the Liberty Lake Police Department: Deputy Chief Morgan recognized community member, Noah Bigner, with a Life Saving Award for his outstanding efforts in responding and rendering aid to someone in need during a medical emergency.

National Sportsmanship Day Proclamation: Rochelle Caton, City Clerk, read the proclamation. Mayor Pro Tem Dunne asked for a motion of support. Councilmember Severs made a motion to support the proclamation, seconded by Councilmember Kurtz. The motion passed unanimously. Mayor Pro Tem Dunne then invited Phil Champlin from Hub Sports Center, who provided brief comments.

Visit Spokane Quarterly Report: Rose Noble, President and CEO, and Jeff Hawley, VP of Marketing, provided a report highlighting 2025 marketing efforts. Questions were asked and answered throughout.

WM (Waste Management) 2025 Annual Report: Zack Stavros, Senior Executive of Accounts, and Mackenzi Borja, Education and Outreach Coordinator, presented the 2025 Annual Report. Questions were asked and answered throughout.

Reports & Inquiries:

City Council: Mayor Pro Tem Dunne provided a reminder of the upcoming Father-Daughter Dance.

Mayor: None given.

City Administrator: City Administrator McAvoy provided updates and reminders. He then presented reports on the Safe and Healthy Spokane Update and the 2026 Community Satisfaction Survey Briefing. Questions were asked and answered.

Workshop Discussions:

Public Safety Sales Tax: Kyle Dixon, Finance Director provided a brief presentation on the Public Safety Sales Tax, followed by continued discussion on how to maximize the city's benefit from upcoming ballot measures related to public safety sales tax propositions. Questions were asked and addressed throughout the discussion. Consensus was reached to bring forward a resolution in the near future.

Housing Code Preemption: Amy Mullerleile, Interim Community Development Director, presented a workshop on Housing Code Preemption. Because the state compliance date (June 30, 2026) precedes the City's periodic update deadline (December 31, 2026), staff recommends incorporating RCW 35.21.990 compliance into the broader periodic update. During the interim (July–December 2026), state law would apply where local regulations are inconsistent. Questions were asked and answered, and Council reached consensus to follow staff's recommendation.

Council Committees: Mayor Pro Tem Dunne opened discussion and reviewed how committees previously operated and why they may have been dissolved. After discussion, Council agreed to further clarify scheduling, operations, committee structure, and time commitments. Staff will draft revisions to the Rules of Procedure defining committee roles and a process for summarizing discussions and actions for the full Council. A draft will be presented for consensus, followed by a resolution.

General Business – Consent Agenda: Councilmember Severs made a motion to approve Consent Agenda Items 10.A, 10.B, 10.C, 10.D, and 10.E. The motion was seconded by Councilmember Darrow, passing unanimously.

10.A Approve the February 17th City Council Meeting Minutes

10.B Approve the March 3, 2026, Vouchers in the amount of \$242,845.56

10.C Approve the purchase of 2017 Skyjack Scissor Lift from United Rentals in an amount not to exceed \$13,000.

10.D Approve the Dedication agreement for Indiana Ave improvements

10.E Approve the Dedication agreement for Harvard Road Trailhead Parking Improvements

General Business - Action Items:

Appointment of Andy Cho to the Lodging Tax Advisory Committee: Councilmember Severs made a motion to approve Item 11.A. The motion was seconded by Councilmember Klingler and passed unanimously.

Construction Services Contract for the New City Hall — Dardan Enterprises, Inc.: Councilmember Severs made a motion to approve Item 11.B. The motion was seconded by Councilmember Fisher and passed unanimously.

YMCA Summer Day Camp Three Year Recreation Agreement: Councilmember Severs made a motion to approve Item 11.C. The motion was seconded by Councilmember Kurtz and passed unanimously.

Task order with SCJ Alliance to assist City staff with updates to the development code as a required component of our Comprehensive Plan periodic update: Councilmember Severs made a motion to approve Item 11.D. The motion was seconded by Councilmember Klingler and passed unanimously.

Council Comments: Councilmember Severs made comments regarding scheduling a Finance Workshop. Discussion ensued. City Administrator McAvoy noted that April 21 could be an opportunity to schedule that workshop.

Public Hearings / Appeals- No items currently.

Resolutions-No items currently.

Ordinances-No items currently.

Emergency Ordinances-No items currently.

Introduction of Upcoming Agenda Items: The workshop matrix was reviewed. A micromobility workshop is anticipated in the 2nd or 3rd week of April.

Citizen Comments: None given.

Executive Session-No items currently.

Adjournment: With there being no further business, the meeting was adjourned at 8:11p.m.

These minutes were approved March 17, 2026.


Cris Kaminskas, Mayor
City of Liberty Lake


These minutes were prepared by Rochelle Caton. This meeting was also recorded. Anyone who desires to listen to the recording may visit the city's website or contact the City Clerk.